



## NMI BOARD OF NURSING

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### **APPLICANT'S CHECKLIST FOR CERTIFIED NURSING ASSISTANTS**

#### 1. \_\_\_\_\_ **Official Transcript** –

\_\_\_\_\_ **High School/GED.** Document must be an official documentation with the school's seal or authentication stamp(s) affixed. If a copy is being submitted, the school's certifying authority must sign the copy being submitted and the document presented to the Board must bear the original signature.

\_\_\_\_\_ **Certified Nursing Assistant Training.** This document must show evidence of completion of the certified nursing assistant training.

#### 2. \_\_\_\_\_ **Birth Certificate and Marriage Certificate** if name is different from the birth certificate. This document must be clear and legible. Amendments must be attached if applicable.

#### 3. \_\_\_\_\_ **Pictures.** Upload an original U.S. passport type (2"x2" size) photo with white background taken within the past 6 months & must have a visible signature on the front bottom portion of the photo. Colored background will NOT be accepted.

#### 4. \_\_\_\_\_ **Fee(s). A non-refundable application fee of NMI-112: Initial Application: \$70.00.**

- **Once approved to take the CNA exam, an additional NMI-114: Proctor's Fee (initial/retake): \$50.00 is required for payment of the exam proctor.**
- **Once test date is confirmed and candidate cancels, the proctor fee will be not carried forward and applicant will need to submit another proctor fee.**